

Board Members

Matt Buckley, Chair
Janine Clifford, Vice Chair
Jamie Ahlstedt, Member
Tim Harris, Member
Jessica Chabot, Member



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TOWN OF MEDWAY

COMMONWEALTH OF MASSACHUSETTS

DESIGN REVIEW COMMITTEE

DRC Meeting Minutes

Monday, February 26, 2024

Zoom (Remote) Meeting

Members	Matthew Buckley	Janine Clifford	Jessica Chabot	Jamie Ahlstedt	Tim Harris
Attendance	X	X	Absent with Notice	X	X

Pursuant to the provisions of Chapter 2 of the Acts of 2023, under which public bodies retain the option of holding open meetings and hearings remotely, and in accordance with the Medway Select Board's remote participation policy as amended at its July 2, 2021 meeting, Design Review Committee members participated remotely for this meeting. Access via Zoom was provided for public participation. All persons participated remotely in the meeting via Zoom.

At 7:02 PM Mr. Buckley called the meeting to order and conducted a roll call of members present via Zoom as follows: Janine Clifford, Jamie Ahlstedt, Tim Harris.

Also present via Zoom:

- Jeremy Thompson- Planning and Economic Development Coordinator
- Bart Steele (Viewpoint Sign & Awning), Paul Bonvino (Papa Gino's/ D'Angelo's)

Sign Design Review: Papa Gino's/ D'Angelo-

Mr. Steele and Mr. Bonvino attended the meeting remotely to discuss the sign design. The proposal is for the installation of signs for Papa Gino's and D'Angelo's businesses combined as one sign (*See attached*). It's a dual application business model where both brands are incorporated into a single menu. Currently there's a pre-existing non-conforming large 3-sided box awning (415 Sq. Ft.) on the building façade. In 2008, town approved the re-coloring of the awning. The proposal is to remove and dispose the existing awning and install the new dual "Papa Gino's" and "D'Angelo's" signs in channel letters with traditional logo colors. The new sign (75 Sq. Ft.) consists of LED individual channel letters and will be directly installed on the face of the building. The area will be cleaned before installing the new signs. The business is in an individual building in a multi-tenant development. For a location like this, the bylaw allows for twice the total signage area across all facades, where no single sign can exceed the building sign frontage where the entrance is located. Mr. Thompson stated that the new sign confirms with the dimensions allowed in the bylaw. To maintain a cohesive look, a suggestion was made by the DRC to consider a sign backer/frame rather than installing them directly to the façade. It was mentioned that signs for other businesses in the plaza include a black frame which could also be considered for this purpose. Mr. Bonvino asked if the committee would be interested in seeing the existing signs for Papa Gino's/ D'Angelo at other locations. There was discussion about separating the two names to differentiate the distinct brands and

make more visibly appealing given the façade size. The applicant was open to creating a 3ft. space between the two brands. Mr. Thompson reiterated that per the bylaw the two signs cannot exceed 76 Sq. Ft. sign surface area. A picture of an existing business at a different location was shown to the committee. It included an “&” between the two business signs and members liked it. Applicant commented that it should not be an issue to use the same sign design format for Medway location as well. It was agreed that “&” will be added to the proposed sign. DRC letter will be drafted by Mr. Harris.

OTHER BUSINESS

None.

Ms. Clifford made a motion to adjourn the meeting, seconded by Mr. Buckley.

Roll Call Vote:

Matt Buckley- Aye

Janine Clifford- Aye

Jamie Ahlstedt- Aye

Tim Harris- Aye

The motion passed.

The meeting was adjourned at 7:55 p.m.

The next DRC meeting will be held on March 04, 2024.

Respectfully submitted,
Sreelatha Allam
Recording Secretary